

**Hutchinson Elementary**

**Date: January 31, 2023**

**Time: 5:00 P.M.**

**Location: Zoom Meeting ID: 848 652 6951 Passcode: tigers**

**I. Call to order: 5:11 PM**

**II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Melissa StJoy	Present
Parent/Guardian	Antonio Cousins	Absent
Parent/Guardian	Erica Willis	Absent
Parent/Guardian	Vacant	N/A
Instructional Staff	Bria Lundy	Present
Instructional Staff	Courteney Manning	Present
Instructional Staff	Akithia Atkinson	Present
Community Member	Brenda Williams	Absent
Community Member	Zakiya Lescott	Absent
Swing Seat	Vacant	N/A
Student (High Schools)	N/A	N/A

**Quorum Established: No**

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: **A. Atkinson**; Seconded by: **B.Lundy**  
**Members Approving:** M. StJoy, C. Manning, B. Lundy, A. Atkinson,  
**Members Opposing:**  
**Members Abstaining:**  
**Motion Passes**

- b. **Approval of Previous Minutes:** Motion made by: [B.Ludy](#) ; Seconded by: [A. Atkinson](#)  
**Members Approving:** B.Lundy, A. Atkinson, C. Manning, M. StJoy  
**Members Opposing:**  
**Members Abstaining:**  
**Motion Passes**

#### IV. Discussion Items

a. **Fiscal Year 2023 Budget Development Presentation**

- . School's staffing conference is scheduled to take place February 23, 2023
- . The budget allocation meeting is to provide an overview of the budget allocation for GO Team members and the general public. The purpose is to ensure alignment of the school's budget and key strategic priorities.
- . The principal's role is to design the budget and propose operational changes that can raise student achievement, flesh out strategies, implement and manage them at the school level, focus on the day-to-day operations, serves as the expert on the school, and hire quality instructional support personnel.
- . The role of the GO TEAM is to focus on positions and resources, not people and ensure that the budget is aligned to the school's mission and vision and that resources are allocated to support key strategic priorities.
- . The proposed budget for the school are reflected at \$4,577, 980
- . The student population is projected to be at 249, which is a decrease of \$308, 299 from FY 23.
- . This is the last year of CARES funding. In previous years, it has been used to fund personnel. If this continues, personnel will have to be informed that their position(s) is dependent on availability of funds for the next school year. Other CARES allocations may include technology support, mental and physical health, supplemental learning resources, professional development, at-risk students, continuity of core staff and supplementing services
- . Final GO TEAM approval meeting will be in March (Before March 17<sup>th</sup>)

#### V. Information Items

a. **Principal's Report**

- I. Upcoming Events: National Counselor's week (2/6-2/1); College & Career Readiness Week (2/13- 2/17); Author Visit (2/3); Black History inspired activities will take place on various days throughout the month
- II. 58 parents attended Hutchinson's 2<sup>nd</sup> Academic Parent Teacher Teams Night
- III. 2/16/23 is Hutchinson's next GO TEAM Meeting

**VI. Announcements-** No announcements currently.

**VII. Adjournment**

Motion made by: **B. Lundy** ; Seconded by: **A. Atkinson**

**Members Approving:** B. Lundy, C. Manning, M. StJoy, A. Atkinson, J. Edwards

**Members Opposing:**

**Members Abstaining:**

**Motion Passes**

**ADJOURNED AT 5:30**

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**Minutes Taken By:** **Bria Lundy**

**Position:** **Secretary**

**Date Approved:**